

## PRIVACY POLICY OF INTER JOB CONNECT LTD.

Effective 7 April 2020

Administrator for personal data: "INTER Job CONNECT" Ltd., VAT ID 205744962, Head office in Stamboliyski, Vihren Street 12<sup>th</sup>.

According to the General Data Protection Regulation, personal data are:

Individual information about the personal or factual circumstances of a specific or identifiable natural person. Individual information about personal or factual circumstances are for example:

- Name, age, marital status, date of birth
- Address, telephone number, email address
- · Account, credit card number
- Motor vehicle number, license plate number
- ID card number, social security number
- Criminal record
- Genetic data and patient data
- Value judgments such as certificates

## Why do INTER JOB CONNECT Ltd. collects and stores personal data?

In order to be able to offer you employment services in Bulgaria and abroad, we need personal information such as name, identity, contact details (telephone number, email, etc.), training, qualifications, certificates, professional experience and other skills and capabilities that you have specified on your CV. We guarantee that we only use the information collected to find the right job for you and not to enter your personal area.

"INTER JOB CONNECT" Ltd. can share your personal information with customers, who have an employment contract with us. All third parties who receive your data are obliged to keep it safe and only to fulfill the service we offer and their obligations. Recipient of your data can also be the authorities to which we are legally obliged to make them available.

## How will you save and protect my personal data?

"INTER JOB CONNECT" Ltd. will process (collect, store and use) your data in compliance with data protection regulations. The retention period for information and data is subject to the statutory retention periods.

If you have used one of our employment services, you are entitled to get a copy of the data and information we have stored about you. You have the option to delete your personal data, but this does not include the data that we are obliged to save for administrative, legal and protective purposes.



To confirm your identity, you must provide your full name and contact information. We can request additional information from you, that help us to verify your identity. We particularly respect your right of access (or one of your other righhts) to the information provided to us. A security measure is required to ensure that your personal information is not disclosed to unauthorized persons.

"INTER JOB CONNECT" Ltd. can change or supplement the privacy policy at any time at its own discretion. In the event of a change in the privacy policy, we will provide the date of the change and the changed content. The change will take effect from that date or any other date that is expressly stated at a later date.